



911 Meeting Minutes

Lee County E.T.S.B

November 27, 2023 3:30 PM

Meeting called by: Chairman Buskohl

UNAPPROVED

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas

- **Call to Order**

Chairman Buskohl called the meeting to order at 3:31 pm at the Lee County ECC. Roll call by Secretary Josh Tucker:

| | | |
|----------------|--------------------|--|
| Ryan Buskohl | 05-16-2025 | Present presenting Medical |
| Keane Hudson | 12-01-2023 | Present representing Lee County Board |
| Steve Gilmore | 05-16-2025 | Present representing Fire District |
| Pat Hilliker | 05-20-2024 | Present resenting Fire District |
| Jesica Knipple | Sheriff's Designee | Present representing Lee County Sheriff |
| Mike Koppin | 05-20-2024 | Absent representing Law Enforcement |
| Kevin Lalley | 05-16-2025 | Present representing At Large |
| Steve Howell | 06-14-2025 | Present representing Law Enforcement |
| Josh Tucker | 05-20-2024 | Present representing Medical |

Mr. Koppin absence excused.

- **Prior Minutes**

Motion by Lalley, second by Hudson, that the minutes from the October 26, 2023 ETSB meeting be approved and published. Motion carried unanimously.

- **Treasurer's Report:** Midland ETSB Operating Account: \$58,140.75; NG911 Reserve (Sauk Valley Bank): \$1,318,999.34, NG Investment CDs (3): \$750,000.00
Total ETSB Funds: \$2,127,140.09. Two additional 12-month CDs at \$250,000 were purchased at a rate of 5.76% and 5.65% in October. Motion by Howell, second by Gilmore, that the treasurer's monthly balance report be approved. Chairman Buskohl called for discussion; there being none, motion passed unanimously.

Fiscal year 2023-2024 budget was reviewed as previously submitted with expenses to date. Knipple made a motion, seconded by Hilliker that the 23-24 fiscal year budget be approved as submitted outlining Income/Revenue of \$861,000 and Expenditures \$858,850.00. Hearing no further discussion, Chairman Buskohl called for the vote as follows:

| | | | |
|----------------|---|-----------------------------|--|
| Steve Howell | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Jesica Knipple | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Mike Koppin | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Josh Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Steve Gilmore | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Ryan Buskohl | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Keane Hudson | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

- **Claims:** Claims were reviewed. Tucker made a motion, seconded by Knipple, that claims, including those paid in vacation, totaling \$8,353.41 be approved and ordered paid. Chairman Buskohl called for further discussion; there being none, the vote was called for as follows:

| | | | |
|----------------|---|-----------------------------|--|
| Keane Hudson | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Jesica Knipple | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Mike Koppien | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Josh Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Ryan Buskohl | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Steve Gilmore | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Steve Howell | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

- **Public Comments**

Jeff Politch, Paw Paw Fire Department, advised that the fire department received funding to place a repeater on the water tower for fire department communications. Paw Paw did obtain a license for a new frequency to operate on since repeating on the Mutual Aid 154.190 frequency is not permitted. Jeff advised that he will be meeting with Director Dallas and Compton Fire Chief, Steve Gilmore, after the ETSB meeting to discuss the implementation plan and potential changes in operational procedures.

- **Committee Reports**

- Executive: Chairman Buskohl opened discussion reference the 2024 ETSB meeting dates. Discussion was held regarding conflicts, specifically with the first four meetings of the year. Consensus was to keep the 3:30 meeting time. Knipple made a motion, seconded by Gilmore that the 2024 meeting dates be tabled and amended by the Executive committee to set, distribute and publish prior to January 1st. Chairman Buskohl called for further discussion; there being none, the vote was called for unanimously.

- Property: Property Chair Tucker reviewed the tower inspection report; estimate of approximately \$1300 to repair the minor issues as outlined. Kevin L. advised future inspections should include repair during the inspection rather than a separate travel trip for minor repairs; minimal discussion ensued. Hudson made a motion, seconded by Lalley, that the ETSB approve the Blackhawk Tower Communications proposal for the scope of work provided to repair minor tower issues in the amount of \$1,290. Chairman Buskohl called for further discussion; hearing none, the vote was called for as follow:

| | | | |
|----------------|---|-----------------------------|--|
| Jesica Knipple | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Mike Koppien | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Absent <input checked="" type="checkbox"/> |
| Kevin Lalley | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Josh Tucker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Ryan Buskohl | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Steve Gilmore | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Pat Hilliker | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Keane Hudson | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |
| Steve Howell | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Absent <input type="checkbox"/> |

- Public Education/Training: No report

- Legislation: No report

- **Old Business:** Discussions continue with the State and AT&T for a firm date for NG9-1-1 implementation and migration. Director Dallas briefly explained the issue with the 10-digit transfer verses a tandem transfer which provides all of the Enhanced 9-1-1 information from the original call.

- **Board Member/ECC Staff Comments:**

- **Adjournment:** Meeting adjourned at 4:pm. The next ETSB meeting will be held in January, 2024 at 3:30 pm at the Lee County ECC.

Josh Tucker, ETSB Secretary/Treasurer